

(A California Nonprofit Public Benefit Corporation)

# FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

**YEARS ENDED JUNE 30, 2015 AND 2014** 

# (A California Nonprofit Public Benefit Corporation)

# FINANCIAL STATEMENTS

# YEARS ENDED JUNE 30, 2015 AND 2014

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Board of Directors Lifehouse, Inc. San Rafael, California

#### INDEPENDENT AUDITOR'S REPORT

#### Report on the Financial Statements

We have audited the accompanying financial statements of Lifehouse, Inc., a California nonprofit public benefit corporation, which comprise the statements of financial position as of June 30, 2015 and 2014, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Lifehouse, Inc. as of June 30, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### Report on Other Legal and Regulatory Requirements

In accordance with Government Auditing Standards, we have also issued a report dated November 10, 2015 on our consideration of Lifehouse, Inc.'s internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Lifehouse, Inc.'s internal control over financial reporting and compliance.

Lindquist, von Husen and Jayer LLP

November 10, 2015

# (A California Nonprofit Public Benefit Corporation)

# STATEMENTS OF FINANCIAL POSITION JUNE 30, 2015 AND 2014

		2015		2014
ASSETS				
Current assets:	Ф	16.200	Ф	20.124
Cash	\$	16,298	\$	39,134
Accounts receivable – net		862,460		677,165
Contributions receivable		18,895 33,149		700 34,646
Prepaid expenses Total current assets	-	930,802		751,645
Total Cultent assets		930,802		731,043
Restricted cash:				
Programs		390,581		12,460
Board-designated		-		881
Investments (Note 5):				
Programs		17,578		29,754
Board-designated		-		508,444
Unrestricted		526,818		-
Beneficial interest in assets held by the Foundation (Note 5):				
Board-designated		-		489,042
Unrestricted		491,067		-
Endowment		208,040		216,308
Deposits		16,269		16,269
Notes receivable – net (Note 3)		67,786		66,587
Interest receivable – net (Note 3)		123,908		116,244
Property and equipment – net (Note 4)		977,292		998,801
Total assets	\$	3,750,141	\$	3,206,435
LIABILITIES AND NET ASSETS				
Current liabilities:				
Bank overdraft	\$	226,858	\$	_
Accounts payable and accrued expenses	Ψ	121,327	Ψ	80,614
Accrued salaries		208,514		160,900
Accrued vacation		300,948		233,116
Payable to Medi-Cal		64,768		31,915
Notes payable – current portion (Note 7)		12,115		11,496
Total current liabilities		934,530		518,041
Notes payable – net of current portion (Note 7)		426,660		439,018
Total liabilities		1,361,190		957,059
Not assets:				
Net assets: Unrestricted		1,762,681		992,487
Unrestricted – board-designated (Note 2)		1,702,001		992,487
Temporarily restricted (Note 10)		437,554		70,806
Permanently restricted (Note 8)		188,716		187,716
Total net assets		2,388,951		2,249,376
	Φ.		Ф	,
Total liabilities and net assets	\$	3,750,141	\$	3,206,435

# (A California Nonprofit Public Benefit Corporation)

# STATEMENTS OF ACTIVITIES YEARS ENDED JUNE 30, 2015 AND 2014

		20	15		2014						
		Temporarily	Permanently			Temporarily	Permanently				
	Unrestricted	Restricted	Restricted	Total	Unrestricted	Restricted	Restricted	Total			
Revenue:											
Client fees	\$ 9,253,808	\$ -	\$ -	\$ 9,253,808	\$ 7,489,739	\$ -	\$ -	\$ 7,489,739			
Investment income (Note 5)	19,203	803	<u>-</u>	20,006	124,552	24,527	_	149,079			
Other income (Note 12)	125,952	-	_	125,952	127,580	, _	_	127,580			
Total revenue	9,398,963	803	-	9,399,766	7,741,871	24,527	-	7,766,398			
Support:											
Contributions	507,847	461,089	1,000	969,936	460,496	106,224	_	566,720			
Sales of donated good – net of direct expenses	,	,	,	,	,	,		,			
of \$84,136 in 2014	_	-	_	_	17,940	_	_	17,940			
In-kind donations	83,883	-	_	83,883	74,589	_	_	74,589			
Special events – net of direct donor benefits	,			,	,			,			
of \$153,682 in 2015 and \$170,371 in 2014	164,062	-	_	164,062	69,434	_	_	69,434			
Net assets released from restrictions	95,144	(95,144)	_	· -	76,797	(76,797)	_	· -			
	850,936	365,945	1,000	1,217,881	699,256	29,427	-	728,683			
Total revenue and support	10,249,899	366,748	1,000	10,617,647	8,441,127	53,954	-	8,495,081			
Expenses:											
Program services:											
Intermediate Care	2,038,836	_	_	2,038,836	1,992,967	_	_	1,992,967			
Community Living	6,063,759	-	_	6,063,759	4,077,375	_	_	4,077,375			
Independent Living	539,380	_	_	539,380	517,983	_	_	517,983			
Other programs	241,873	-	_	241,873	228,696	_	_	228,696			
General and administrative	1,140,935	-	_	1,140,935	1,015,497	_	_	1,015,497			
Fundraising	453,289	-	_	453,289	392,875	-	-	392,875			
Total expenses	10,478,072	-	-	10,478,072	8,225,393	-	-	8,225,393			
Change in net assets	(228,173)	366,748	1,000	139,575	215,734	53,954	-	269,688			
Net assets, beginning of year	1,990,854	70,806	187,716	2,249,376	1,775,120	16,852	187,716	1,979,688			
Net assets, end of year	\$ 1,762,681	\$ 437,554	\$ 188,716	\$ 2,388,951	\$ 1,990,854	\$ 70,806	\$ 187,716	\$ 2,249,376			

# LIFEHOUSE, INC. (A California Nonprofit Public Benefit Corporation) STATEMENTS OF FUNCTIONAL EXPENSES

YEARS ENDED JUNE 30, 2015 AND 2014

2015 Intermediate Independent Other Total General & Community Living Living Programs Programs Administrative **Fundraising Total** Care Personnel: 190,446 \$ 6,463,495 580,284 Salaries 1,221,165 \$ 4,725,753 \$ 326,131 \$ \$ \$ 273,261 \$ 7,317,040 42,040 Benefits and payroll taxes 394,793 1,096,837 115,240 1,648,910 159,812 34,354 1,843,076 1,615,958 441,371 232,486 740,096 9,160,116 Total personnel expenses 5,822,590 8,112,405 307,615 Rent 21,266 12,520 33,786 154,030 11,420 199,236 Food, medicine and supplies 95,461 254 26,185 121,900 2,178 124,078 Professional services 54,492 34,698 89,190 27,127 4,250 120,567 978 922 Automobile 12,395 89,450 4,518 7,866 114,229 116,129 Quality assurance fees 93,393 93,393 93,393 Depreciation and amortization 40,677 13,690 70,817 82,491 16,450 11,674 Telephone and utilities 263 1,144 35,340 13,409 18,176 67,188 14,093 82,425 Bank fees 64,511 14,316 78,827 Accounting and legal 1,552 1,552 73,876 75,428 Printing and advertising 514 1,302 190 69 2,075 8,438 43,730 54,243 Conference, recruiting, training and travel 5,192 30,829 2,686 414 39,121 10,684 3,158 52,963 302 Insurance 10,750 19,271 7,024 37,347 2,021 449 39,817 Fundraising and program events 30,626 30,626 Repairs and maintenance 13,415 8,590 6,771 28,776 1,458 30,234 Consultants 5,476 2,228 7,704 3,851 16,882 28,437 Interest 14,984 7,376 22,360 22,360 Small equipment, rental, maintenance 7,955 3,806 2,522 14,289 6,722 1,117 22,128 6 Office supplies 2.213 2,874 710 5,797 11,494 1,479 18,770 Taxes and licenses 3,789 5,611 5,130 14,530 468 2,712 17,710 Postage 49 49 5,823 3,874 9,746 Other 1.606 216 135 112 2,069 748 6,892 9.709 420 37 2,843 525 Dues and assessments 1,680 2,137 5,505 Client recreation and education 728 1,952 99 355 3,134 3,134 Total \$ 2,038,836 \$ 6,063,759 539,380 241,873 \$ 8,883,848 \$ 1,140,935 453,289 \$ 10,478,072

# (A California Nonprofit Public Benefit Corporation)

# STATEMENTS OF FUNCTIONAL EXPENSES YEARS ENDED JUNE 30, 2015 AND 2014

2014 Intermediate Community Independent Other **Total** General & Living Administrative Fundraising Care Living Programs Programs Total Personnel: Salaries \$ 1,173,072 \$ 3,116,221 301,985 183,726 \$ 4,775,004 \$ 525,692 \$ 221,250 \$ 5,521,946 138,446 Benefits and payroll taxes 391,245 764,176 106,119 38,875 1,300,415 26,762 1,465,623 1,564,317 3,880,397 408,104 222,601 6,075,419 664,138 248,012 6,987,569 Total personnel expenses 20,239 13,394 33,633 149,543 1,320 184,496 Rent Food, medicine and supplies 101,132 1,252 25,780 128,164 2,560 130,724 Professional services 53,706 29,018 128 82,852 25,000 107,852 Automobile 15,660 62,208 4,182 5,062 87,112 1,130 899 89,141 Quality assurance fees 97,818 97,818 97,818 Depreciation and amortization 10,870 9,899 42,445 26,411 79,726 89,625 Telephone and utilities 33,839 11,324 18,029 73 63,265 11,127 1,111 75,503 Bank fees 467 467 44,927 10,496 55,890 Accounting and legal 1,404 1,404 56,899 58,303 489 58,793 Printing and advertising 1,480 164 4 2,137 7,580 49,076 Conference, recruiting, training and travel 12,812 193 21,455 13,007 3,909 38,371 4,696 3,754 Insurance 9,238 16,037 6,314 555 32,144 1,655 555 34,354 Fundraising and program events 24,967 24,967 16,232 24,851 12,022 53,105 718 1,211 55,034 Repairs and maintenance Consultants 1,096 1,338 48 48 2,530 5,089 26,443 34,062 Interest 15,656 7,532 23,188 23,188 Small equipment, rental, maintenance 4,625 316 7,725 3,183 14,055 2,784 3,147 Office supplies 1,823 1,219 724 3,766 9,700 3,442 16,908 4,373 Taxes and licenses 3,916 5,458 13,747 233 2,444 16,424 24 4,400 2,346 6,770 Postage 24 Other 1.587 382 1.969 3,602 10,474 16,045 Dues and assessments 1,720 75 55 1,850 3,482 427 5,759 Client recreation and education 862 2,452 47 160 3,521 3,521 Loss on disposal of fixed assets 221 221 Total \$ 1,992,967 \$ 4,077,375 517,983 228,696 \$ 6,817,021 \$ 1,015,497 392,875 \$ 8,225,393

# (A California Nonprofit Public Benefit Corporation)

# STATEMENTS OF CASH FLOWS

# YEARS ENDED JUNE 30, 2015 AND 2014

		2015		2014
Cash flows from operating activities:				
Change in net assets	\$	139,575	\$	269,688
Adjustments to reconcile change in net assets to net cash provided by		,		
operating activities:				
Investment gain		(9,026)		(140,248)
Depreciation and amortization		82,491		89,625
Loss on disposal of fixed assets		· -		221
(Increase) decrease in assets:				
Accounts receivable – net		(185,295)		(124,857)
Contributions receivable		(18,195)		1,269
Prepaid expenses and deposits		1,497		(1,073)
Notes and interest receivable – net		(8,863)		(8,792)
Increase (decrease) in liabilities:				
Accounts payable and accrued expenses		40,713		(61,414)
Accrued salaries and vacation		115,446		17,696
Payable to Medi-Cal		32,853		(7,189)
Total adjustments		51,621		(234,762)
Net cash provided by operating activities		191,196		34,926
Cash flows from investing activities:				
Net (increase) decrease in restricted cash		(377,240)		74,770
Net (increase) decrease in investments		9,071		(69,678)
Purchase of fixed assets		(60,982)		(26,143)
Net cash used in investing activities		(429,151)		(21,051)
Cash flows from financing activities:				
Proceeds from line of credit	1	1,173,152		889,970
Payment on line of credit		1,173,152)		(889,970)
Payment of mortgage principal	Ì	(11,739)		(10,911)
Bank overdraft		226,858		<u> </u>
Net cash provided by (used in) financing activities		215,119		(10,911)
Net increase (decrease) in cash		(22,836)		2,964
Cash, beginning of year		39,134		36,170
Cash, end of year	\$	16,298	\$	39,134
Supplementary information:				
Cash paid for interest	\$	22,603	\$	23,162
Non-cash investing and financing activities:	Ψ	22,003	Ψ	23,102
Assets acquired by assuming current liabilities	\$		\$	5,702

#### (A California Nonprofit Public Benefit Corporation)

#### NOTES TO FINANCIAL STATEMENTS

#### YEARS ENDED JUNE 30, 2015 AND 2014

#### NOTE 1 – ORGANIZATION AND NATURE OF ACTIVITIES

Lifehouse, Inc. is a nonprofit organization that administers nine group homes in Marin County for developmentally disabled adults, providing residential and support services for people with mild to profound disabilities, as well as an independent living program at two sites in Sonoma County. The description of each of Lifehouse, Inc.'s program is summarized as follows:

#### **Programs**

Intermediate Care – Four residential facilities provide services for individuals with severe physical and cognitive disabilities.

Community Living – Includes the supervised apartment program, designed to encourage growth in independent living, as well as San Anselmo House, whose residents have acquired the necessary skills to live safely with a minimum of staff support.

Independent Living – Four training homes provide an educational environment for adults with mild developmental disabilities to learn the necessary independent living and social skills required for effective independent community living.

Other Programs - Includes the adaptive skills program, as well as awareness training for the greater community.

Lifehouse, Inc. receives revenue from various sources (approximately 83% of total revenue is obtained from Medi-Cal and the regional centers in 2015 and 2014) for services provided to clients. However, the cost of providing such services exceeds the mandated revenue. As such, contributions, sales of donated goods and proceeds from fundraising events provide funding to support the cost of Lifehouse, Inc.'s programs.

#### NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Accounting Method

Lifehouse, Inc. uses the accrual method of accounting, which recognizes income in the period earned and expenses when incurred, regardless of the timing of payments.

#### Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expense during the reporting period. Actual results could differ from those estimates.

#### **Basis of Presentation**

Lifehouse, Inc. reports information regarding its financial position and activities according to up to three classes of net assets, as applicable: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

In November 2014, the board of directors authorized the release of the total amount of board-designated assets to unrestricted assets, to be used for Lifehouse, Inc.'s programs.

#### (A California Nonprofit Public Benefit Corporation)

# NOTES TO FINANCIAL STATEMENTS YEARS ENDED JUNE 30, 2015 AND 2014

#### Revenue Recognition

Contributions are recognized as revenue when they are unconditionally communicated. Grants represent contributions if resource providers receive no value in exchange for the assets transferred. Contributions are recorded at their fair value as unrestricted support, temporarily restricted support, or permanently restricted support, depending on the absence or existence of donor-imposed restrictions as applicable. When a restriction expires (that is when a stipulated time restriction ends or purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and reported in the Statements of Activities as *Net Assets Released from Restrictions*.

Government contracts, which are funded on a reimbursement basis, are shown as unrestricted revenue.

#### **Contributions**

Unconditional promises to give cash in the future generally are recorded at the net present value of the future cash flows at the time the promise was made. An allowance for uncollectible promises is estimated by management to reflect the amount of promises that are deemed uncollectible.

#### Cash

Cash is defined as cash in demand deposit accounts as well as cash on hand. Lifehouse, Inc. occasionally maintains cash on deposit at a bank in excess of the Federal Deposit Insurance Corporation limit. The uninsured cash balance, including restricted cash, was approximately \$129,700 as of June 30, 2015. Lifehouse, Inc. has not experienced any losses in such accounts. Lifehouse, Inc. believes that it is not exposed to any significant cash credit risk.

#### Accounts Receivable

Lifehouse, Inc. records an allowance for doubtful collections based on a review of outstanding receivables, historical collection information, and existing economic conditions. The allowance for doubtful collections was \$-0- as of June 30, 2015 and 2014.

#### Client Funds Held in Trust

Lifehouse, Inc. is holding client funds in trust in separate bank accounts. The total amount of \$- and \$1,457 in 2015 and 2014, respectively, is included in *Cash* in the Statements of Financial Position.

#### **Investments**

Under generally accepted accounting principles (GAAP), fair value is defined as the price that would be received to sell an asset or paid to transfer a liability (i.e., the "exit price") in an orderly transaction between market participants at the measurement date.

GAAP establishes a fair value hierarchy for inputs used in measuring fair value that maximizes the use of observable inputs and minimizes the use of unobservable inputs by requiring that the most observable inputs be used when available. Observable inputs are those that market participants would use in pricing the asset or liability based on market data obtained from sources independent of Lifehouse, Inc. Unobservable inputs, if any, reflects Lifehouse, Inc.'s assumption about the inputs market participants would use in pricing the asset or liability developed based on the best information available in the circumstances. The fair value hierarchy is categorized into three levels based on the inputs as follows:

Level 1 – Valuations based on unadjusted quoted prices in active markets for identical assets or liabilities that Lifehouse, Inc. has the ability to access at measurement date. Valuation adjustments and block discounts are not applied to Level 1 securities. Since valuations are based on quoted prices that are readily and regularly available in an active market, valuation of these securities does not entail a significant degree of judgment.

#### (A California Nonprofit Public Benefit Corporation)

# NOTES TO FINANCIAL STATEMENTS

#### YEARS ENDED JUNE 30, 2015 AND 2014

Level 2 – Valuations based on significant inputs that are observable, either directly or indirectly or quoted prices in markets that are not active, that is, markets in which there are few transactions, the prices are not current or price quotations vary substantially either over time or among market makers.

Level 3 - Valuations based on inputs that are unobservable and significant to the overall fair value measurement.

The availability of valuation techniques and observable inputs can vary from security to security and is affected by a wide variety of factors, including the type of security, whether the security is new and not yet established in the marketplace, and other characteristics particular to the transaction. To the extent that valuation is based on models or inputs that are less observable or unobservable in the market, the determination of fair value requires more judgment. Those estimated values do not necessarily represent the amounts that may be ultimately realized due to the occurrence of future circumstances that cannot be reasonably determined. Because of the inherent uncertainty of valuation, those estimated values may be materially higher or lower than the values that would have been used had a ready market for the securities existed.

#### Property and Equipment and Intangible Assets

Property and equipment is stated at cost of acquisition or fair value if donated. Assets costing at least \$1,500 (and all computers), or have an estimated useful life over a year, are capitalized. The cost of maintenance and repairs is charged to expense as incurred. Depreciation is computed based on the straight-line method over the estimated useful lives of the assets.

The useful lives of the assets are estimated as follows:

Building and improvements	10 to 30 years
Furniture and equipment	5 years
Computer equipment/software	5 years
Vehicles	8 years

#### In-kind Donations

Donated property is reflected in the financial statements at the estimated fair market value at the date of receipt. Contributed services are stated at their estimated fair value, if they are ordinarily purchased and are of a specialized nature such as skilled and professional-level volunteers. Lifehouse, Inc. would otherwise need to pay for such services. If donated property or services create or enhance a capital asset, they are capitalized and depreciated according to the fixed asset policy.

### Sales of Donated Goods

Lifehouse, Inc. directly operated a salvage program through December 2011 whereby the organization solicits donations of household discards, then sells the donated goods to a third-party retailer. In December 2011, Lifehouse, Inc. signed an agreement with ReUselt, for the operation and management of Lifehouse, Inc.'s salvage program including the supply of all personnel and equipment to perform all activities related to this program. All donated goods solicited by ReUselt are delivered to a designated third-party retailer, Norquist Salvage Corporation (Norquist), based on an agreement entered into between Lifehouse, Inc. and Norquist. Lifehouse, Inc. received \$630 per cart of donated goods delivered to Norquist for the year ended June, 30 2014. On the other hand, Lifehouse, Inc. paid \$520 per cart to ReUselt in consideration for their services for the year ended June 30, 2014. Direct expenses were recorded as a contra-revenue, while other costs of this activity, if any, were classified as fundraising expenses. The agreement with ReUselt expired on November 30, 2013 without any renewal. For the year ended June, 30 2015, Lifehouse, Inc., did not have an operating salvage program.

#### (A California Nonprofit Public Benefit Corporation)

# NOTES TO FINANCIAL STATEMENTS YEARS ENDED JUNE 30, 2015 AND 2014

#### Income Taxes

Lifehouse, Inc. is exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code and the related California code sections.

Lifehouse, Inc. believes that is has appropriate support for any tax position taken, and as such, does not have any uncertain tax positions that are material to the financial statements. Lifehouse, Inc.'s federal and state information returns for the fiscal years ended 2011 through 2014 are subject to examination by regulatory agencies, generally for three years and four years after they were filed for federal and state, respectively.

#### Functional Expenses Allocation

The costs of providing program services and supporting services have been summarized on a functional basis in the Statements of Activities and Statements of Functional Expenses. Accordingly, certain costs are allocated among program services and supporting services based on estimates of employees' time incurred and on usage of resources.

#### **Subsequent Events**

Management has evaluated subsequent events through November 10, 2015, the date on which the financial statements were available to be issued.

#### Reclassification

Certain amounts previously reported in the 2014 financial statements were reclassified to conform to the 2015 presentation for comparative purposes.

#### NOTE 3 – NOTES AND INTEREST RECEIVABLE

As consideration for its financial contribution to the inception of Nova and Stonehaven (Note 12), separate nonprofit corporations, Lifehouse, Inc. is owed \$28,800 from Nova and \$63,000 from Stonehaven, in the form of residual receipts notes. The notes are expected to be paid in periodic sums from residual receipts, as defined by the U.S. Department of Housing and Urban Development (HUD), of the respective properties. The notes are due no later than the maturity of the respective HUD mortgages (in 2032) securing the properties. Nova and Stonehaven's payment of any amounts still outstanding at that point is conditional upon their full payment of the HUD mortgages. The Nova note provides for interest at 8.375% and Stonehaven at 9%. Interest is not compounded, is due upon maturity, and is accrued annually.

Both the principal and accrued interest have been discounted to their present value as follows:

	2015				2014			
	Principal		Interest Principal		Interest			
Full amount due, by 2032 Discount to present value	\$	91,800 (24,014)	\$	175,331 (51,423)	\$	91,800 (25,213)	\$	167,249 (51,005)
Net receivable at June 30	\$	67,786	\$	123,908	\$	66,587	\$	116,244

# (A California Nonprofit Public Benefit Corporation)

# NOTES TO FINANCIAL STATEMENTS YEARS ENDED JUNE 30, 2015 AND 2014

Lifehouse, Inc. evaluates the notes receivable based on the following credit quality indicators: collateral and related versus non-related borrowers. These credit quality indicators are reviewed at least annually. Details about the notes receivable follow:

	Coll	ateralized	Uncolle	ateralized	Pa	st Due	Alla	wance	Net
Related party	\$	-	\$	-	\$	-	\$	-	\$ <del>-</del>
Non-related party		91,800		=		-		-	91,800
Total	\$	91,800	\$	-	\$	-	\$	-	\$ 91,800

# NOTE 4 – PROPERTY AND EQUIPMENT

Property and equipment is summarized as follows:

	2015			2014
Land Building and improvements Furniture and equipment Computer equipment/software Vehicles	\$	526,960 1,724,539 16,900 179,759	\$	526,960 1,669,462 15,456 176,573
Venicles		301,098 2,749,256		300,012 2,688,463
Less: accumulated depreciation		(1,771,964)		(1,689,662)
Total property and equipment	\$	977,292	\$	998,801

(A California Nonprofit Public Benefit Corporation)

# NOTES TO FINANCIAL STATEMENTS

YEARS ENDED JUNE 30, 2015 AND 2014

#### NOTE 5 – FAIR VALUE MEASUREMENTS

The following were valued using Level 1 and Level 2 criteria. Details follow:

		2015							
		Que	oted Prices in	ı					
					cant Other				
			or Identical		servable				
	Balance as o		Assets		nputs				
	June 30, 2015	1	(Level 1)	(L	evel 2)				
Bonds	\$ 198,624	\$	198,624	\$	-				
Small/mid-capitalization index funds	98,875		98,875		-				
S&P 500 growth	52,525		52,525		-				
Large value	66,795		66,795		-				
Commodities broad-basket	8,154		8,154		-				
Foreign large blend	40,471		40,471		-				
Diversified emerging market	36,006		36,006		-				
Real estate	16,058		16,058		-				
Equity energy	2,029		2,029		-				
Financial	4,071		4,071		-				
Industrials	3,299		3,299		-				
Preferred stock	783		783		-				
Technology	6,797		6,797		-				
Consumer defensive	1,095		1,095		-				
Consumer cyclical	3,871		3,871		-				
Natural resources	774		774		-				
Health	3,647		3,647		-				
Communications	522		522						
Total investments (1)	\$ 544,396	\$	544,396	\$	-				

<sup>&</sup>lt;sup>(1)</sup> Total includes \$17,578 designated for programs and \$526,818 is unrestricted investments.

	Balance as of		Quoted Prices in Active Markets for Identical Balance as of June 30, 2015 (Level 1)			
Beneficial interest in assets held by the Foundation – endowment Beneficial interest in assets held by the Foundation – unrestricted	\$	208,040 491,067	\$	-	\$	208,040 491,067
Total beneficial interest in assets held by the Foundation	\$	699,107	\$	-	\$	699,107

#### (A California Nonprofit Public Benefit Corporation)

# NOTES TO FINANCIAL STATEMENTS YEARS ENDED JUNE 30, 2015 AND 2014

	2014								
			Quo	ted Prices in	ı				
				ive Markets r Identical	_	ificant Other Observable			
	Вал	lance as of	jo.	Assets	Ü	Inputs			
		e 30, 2014	(	(Level 1)	(Level 2)				
Bonds	\$	142,361	\$	142,361	\$	-			
Small/mid-capitalization index funds		99,865		99,865		-			
S&P 500 growth		82,364		82,364		-			
Large value		81,974		81,974		-			
Commodities broad-basket		22,380		22,380		-			
Foreign large blend		48,595		48,595		-			
Diversified emerging market		48,866		48,866		-			
Real estate		11,793		11,793					
Total investments (1)	\$	538,198	\$	538,198	\$	<u>-</u>			

<sup>(1)</sup> Total includes \$29,754 designated for programs and \$508,444 board-designated.

	Balance as of June 30, 2014		Acti for	ed Prices in ve Markets Identical Assets Level 1)	Sign C	ificant Other bservable Inputs (Level 2)
Beneficial interest in assets held by the Foundation – endowment Beneficial interest in assets held by the Foundation – board-designated	\$	216,308 489,042	\$	-	\$	216,308 489,042
Total beneficial interest in assets held by the Foundation	\$	705,350	\$	-	\$	705,350

Investment income, which includes unrealized and realized gains or losses, interest and dividend income on investments, net of fees, was \$20,006 and \$149,079 at June 30, 2015 and 2014, respectively.

During the year ended June 30, 2013, Lifehouse, Inc. transferred some unrestricted and endowed assets to Marin Community Foundation (the Foundation), a nonprofit organization, for the purpose of holding them as agency funds (Funds) for the benefit of Lifehouse, Inc. Variance power has been granted to the Foundation which gives the Foundation's Board of Trustees power to redirect distributions of income to another nonprofit organization in the event that Lifehouse, Inc. ceases to exist or if the Foundation's Board of Trustees determines that support to Lifehouse, Inc. is no longer practical. Additionally, the Funds are subject to the Foundation's investment and spending policies and, with recommendations from Lifehouse, Inc., the Foundation will determine when distributions will be made from the Funds. Lifehouse, Inc. reports the fair value of the Funds as *Beneficial Interest in Assets Held by the Foundation* in the Statements of Financial Position and reports distributions received and changes in the value of the Funds are reported as *Investment Income* in the Statements of Activities. As of June 30, 2015, the balance was \$491,067 and \$208,040 for unrestricted and permanently restricted funds, respectively.

#### (A California Nonprofit Public Benefit Corporation)

# NOTES TO FINANCIAL STATEMENTS YEARS ENDED JUNE 30, 2015 AND 2014

The beneficial interest in assets held at the Foundation has been valued, as a practical expedient, at the fair value of Lifehouse, Inc.'s share of the Foundation's investment pool as of the measurement date, utilizing valuations provided by the investment funds. The Foundation values securities and other financial instruments on a fair value basis of accounting. The estimated fair values of certain investments of the Foundation, which includes private placements and other securities for which prices are not readily available, are determined by the management of the Foundation and may not reflect amounts that could be realized upon immediate sale, nor amounts that ultimately may be realized. Accordingly, the estimated fair values may differ significantly from the values that would have been used had a ready market existed for these investments.

#### NOTE 6 – LINE OF CREDIT

In February 2015, Lifehouse, Inc. renewed and increased their line of credit, held with a local bank, from \$350,000 to \$500,000, of which \$-0- was outstanding as of June 30, 2015 and 2014. Advances on the credit line carry an interest rate of prime plus 3/4%. As of June 30, 2015, the rate was 4%. The line of credit expires on February 5, 2016.

#### **NOTE 7 – NOTES PAYABLE**

Notes payable are secured by the property unless otherwise noted and consist of the following:

	2015				2014				
	Interest				Interest				
	Payable		F	Principal	Payable		P	rincipal	
Golden Hinde, SR House 6.125% simple interest loan in the original amount of \$308,100 from Bank of America. Monthly payments of principal and interest totaling \$1,872, is required throughout the loan term through June 2033. Interest expense was \$14,984 and \$15,656 in 2015 and 2014, respectively. Subsequent to year-end, the note with Bank of America was refinanced with a note with Marin Community Foundation.  Laurel Place House 3.750% simple interest loan in the original amount of \$209,350 from the Union Bank. Monthly payments of principal and interest totaling \$970, is required throughout the loan term through October 2042. Interest expense was \$7,376 and \$7,532 for 2015 and 2014, respectively.	\$	-	\$	244,401	\$	-	\$	251,882 198,632	
Total		-		438,775		-		450,514	
Less: current portion		-		(12,115)		-		(11,496)	
Long-term portion	\$	-	\$	426,660	\$	-	\$	439,018	

#### (A California Nonprofit Public Benefit Corporation)

# NOTES TO FINANCIAL STATEMENTS

#### YEARS ENDED JUNE 30, 2015 AND 2014

Principal payments on notes payable for the next five years are estimated as follows:

2016	\$ 12,115
2017	12,768
2018	13,458
2019	14,608
2020	14,975

#### **NOTE 8 – ENDOWMENT FUNDS**

Lifehouse, Inc.'s endowment consists of donor-restricted funds established for the purpose of providing a permanent endowment for the organization. As required by GAAP, net assets associated with endowment funds are classified and reported based on the existence or absence of donor-imposed restrictions.

#### Interpretation of Relevant Law

The Board of Directors of Lifehouse, Inc. has interpreted the State Prudent Management of Institutional Funds Act (the Act) as requiring the preservation of the fair value of the original gifts as of the date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, Lifehouse, Inc. classifies as permanently restricted net assets (1) the original value of gifts donated to the permanent endowment, (2) the original value of subsequent gifts to the permanent endowment, and (3) accumulations to the permanent endowment made in accordance with the direction of the applicable donor gift instrument at the time the accumulation is added to the fund. The remaining portion of the donor-restricted endowment fund that is not classified in permanently restricted net assets is classified as temporarily restricted net assets until these accounts are appropriated for expenditure by the organization in a manner consistent with the standard of prudence of the Act.

In accordance with the Act, Lifehouse, Inc. considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- a. The duration and preservation of the fund.
- b. The purposes of the organization and the donor-restricted endowment fund.
- c. General economic conditions.
- d. The possible effect of inflation and deflation.
- e. The expected total return from income and the appreciation of investments.
- f. Other resources of the organization.
- g. The investment policies of the organization.

#### (A California Nonprofit Public Benefit Corporation)

# NOTES TO FINANCIAL STATEMENTS

#### YEARS ENDED JUNE 30, 2015 AND 2014

Changes in endowment net assets for the fiscal years ended June 30, 2015 and 2014 are as follows:

	Unrestricted		Temporarily Restricted		Permanently Restricted		Total	
June 30, 2013	\$	-	\$	4,065	\$	187,716	\$	191,781
Investment income		-		24,527		-		24,527
June 30, 2014 Contribution Investment income, net of expenses		- - -		28,592 - 803		187,716 1,000		216,308 1,000 803
June 30, 2015	\$	-	\$	29,395	\$	188,716	\$	218,111

#### Funds with Deficiencies

From time to time, the fair value of assets associated with individual donor-restricted endowment funds may fall below the level that the donor or the Act requires Lifehouse, Inc. to retain as a fund of perpetual duration. In accordance with GAAP, deficiencies of this nature would be reported as a decrease in unrestricted net assets. These deficiencies can result from unfavorable market fluctuations or other market conditions. There were no such deficiencies for the years ended June 30, 2015 and 2014.

#### Return Objectives and Risk Parameters

The Endowment Account is intended to accumulate as much principal as possible, with the eventual goal of helping to support Lifehouse, Inc.'s ongoing operations while leaving the accumulated principal intact. Given this objective, investments assume a moderate degree of risk with diversification among different asset classes as a means of reducing risk.

#### Strategies Employed for Achieving Objectives

To meet the return objectives and risk parameters, guidelines for the management of the Endowment Account have been established.

Asset allocation ranges are set for the various asset classes: money market and other liquid assets (30%), certificates of deposits and other short term fixed income investments (15%), equities (55%). Endowment investments do not include illiquid assets, such as real estate, and acceptable and unacceptable investments for each asset class have been determined.

#### Spending Policy and How the Investment Objectives Relate to Spending Policy

Lifehouse, Inc. seeks to hold endowment assets and their related earnings for investment and capital accumulation whenever possible. In years where the level of support and revenue received by the organization is insufficient to cover the operating expenditures of the organization, Lifehouse, Inc. reserves the right to make distributions from its investment accounts sufficient to cover these costs.

# (A California Nonprofit Public Benefit Corporation)

# NOTES TO FINANCIAL STATEMENTS YEARS ENDED JUNE 30, 2015 AND 2014

#### **NOTE 9 – LEASES**

Lifehouse, Inc. leases real property and office equipment as follows:

Real Property	Monthly Rent	Terms
Nova	\$ 1,713	Agreement and rent determined per HUD regulations.
Stonehaven	1,658	Agreement and rent determined per HUD regulations.
899 Northgate Boulevard	13,122	96-month lease expiring March 2020. Annual increases of 3% plus pro rata share of operating expenses.
Rohnert Park	700	One-year sublease lease expiring October 2015.
Equipment	Monthly Rent	Terms
Postage meter	\$ 148	63-month lease to June 30, 2016.

As the Nova and Stonehaven leases are based on client occupancy, they have not been included in the minimum lease payment calculation. Future minimum lease payments are as follows:

2016	\$ 163,222
2017	163,410
2018	168,312
2019	173,362
2020	132,925
	\$ 801,231

#### NOTE 10 - TEMPORARILY RESTRICTED NET ASSETS

The temporarily restricted net assets are for the following purposes:

	2015								
	Jun	June 30, 2014 Contributions Releases from Restrictions			June 30, 2015				
Program:									
Autism work	\$	5,000	\$	33,628	\$	(30,128)	\$	8,500	
Repairs and maintenance		36,950		17,500		(50,450)		4,000	
Investment income – endowment		28,592		803		-		29,395	
Bequest for specific care		_		390,611		(11,202)		379,409	
Film Grant		-		19,250		(3,000)		16,250	
Other		264		100		(364)		<u>-</u>	
	\$	70,806	\$	461,892	\$	(95,144)	\$	437,554	

#### (A California Nonprofit Public Benefit Corporation)

#### NOTES TO FINANCIAL STATEMENTS

#### YEARS ENDED JUNE 30, 2015 AND 2014

	2014							
	Jun			Contributions and Interest		Releases from Restrictions		e 30, 2014
Program:								
Autism work	\$	-	\$	13,000	\$	(8,000)	\$	5,000
Affordable housing		10,000		-		(10,000)		_
Repairs and maintenance		-		85,294		(48,344)		36,950
Investment income – endowment		4,065		24,527		-		28,592
Other		2,787		7,930		(10,453)		264
	\$	16,852	\$	130,751	\$	(76,797)	\$	70,806

#### **NOTE 11 – RETIREMENT PLAN**

Lifehouse, Inc. has established a 403(b) retirement plan for its employees. Lifehouse, Inc. matches contributions of 3% of each eligible participant's compensation, plus an additional 50% of the next 2% contributed by each eligible participant, as defined in the plan. The total plan expense for the years ended June 30, 2015 and 2014 was \$96,841 and \$86,356, respectively.

#### NOTE 12 – NOVA AND STONEHAVEN HOMES

Nova and Stonehaven are two group homes which Lifehouse, Inc. assisted in establishing in 1992. Per HUD requirements, the homes are owned by a separate corporation. Lifehouse, Inc., however, manages the operation of the two homes, receiving client fees as it does with its other homes. The Nova and Stonehaven corporations receive rent from Lifehouse, Inc. and from clients through HUD subsidy, and pay all mortgage and property expenses. Lifehouse, Inc. provides staffing and other services to Nova and Stonehaven homes totaling \$50,204 and \$52,120 during 2015, respectively, and \$50,152 and \$52,301 during 2014, respectively. The amounts are included in *Other Income* in the accompanying Statements of Activities.

#### NOTE 13 – COMMITMENTS AND CONTINGENCIES AND OTHER MATTERS

#### Receivable from the State of California

During the year ended June 30, 2012, Lifehouse, Inc. agreed to a settlement with the State of California for amounts previously invoiced and considered uncollectible totaling \$129,523. During the years ended June 30, 2015 and 2014, Lifehouse, Inc. collected \$-0- and \$9,324, respectively. The amount is included in *Other Income* in the accompanying Statements of Activities. A cumulative amount of \$74,437 has been collected through June 30, 2015.

#### Notes Receivable

The \$91,800 notes receivable held by Lifehouse, Inc. are conditional upon the debtors (Nova and Stonehaven) generating surplus funds to repay the notes. Management believes that repayment is probable.

#### Real Estate Liens

When Community Development Block Grants and Marin Housing Authority grants were made, the Marin County Planning Department recorded a lien on the property which received the corresponding improvements. The lien was placed on a percentage basis (amount of grant/estimated value of property at the time of the grant). In the event that Lifehouse, Inc. sells the property or alters its use, the County could enforce the lien and would be entitled to its percentage interest in the property.



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Board of Directors Lifehouse, Inc. San Francisco, California

# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Lifehouse, Inc., which comprise the statement of financial position as of June 30, 2015, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated November 10, 2015.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Lifehouse, Inc.'s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Lifehouse, Inc.'s internal control. Accordingly, we do not express an opinion on the effectiveness of Lifehouse, Inc.'s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Lifehouse, Inc.'s financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sindquist, von Husen and Joyce LLP

November 10, 2015